

University of Cambridge

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Council Room, The Old Schools at 10.15 am on Monday 12 May 2014. Coffee will be available beforehand.

Circulated: 6 May 2014

AGENDA

UNRESERVED BUSINESS

PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS

A1 Declarations of Interest

Members of the Council are asked to declare any personal or prejudicial interests.

A2 Minutes

The unconfirmed minutes of the meeting held on 14 April 2014 are circulated.

The Council is asked to confirm the Minutes.

A3 Procedure of the Council

(a) To approve arrangements for the chairing of agenda items

It is proposed that the Vice-Chancellor should chair the meeting for the unreserved items of business and that the Deputy Chair should chair the reserved business. A member of the Council who wishes to propose a different allocation of items between the Vice-Chancellor and the Deputy Chair is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

(b) To approve confirmed business starred as straightforward

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

***(c) Council Circulars**

To note the issue and approval (or proposed issue and potential approval) of the following:

Circular	Issue	Approval
11/14	11 April	22 April
12/14	17 April	28 April
13/14	2 May	12 May

A4 Vice-Chancellor's Report

The Vice-Chancellor will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council) other matters are for information only.

*(a) Professor Christopher Dobson was awarded the 2014 Heineken Prize for Biochemistry and Biophysics. The Heineken Prize is awarded in recognition of a lifetime achievement and, in Professor Dobson's case, relates to his work on the causes of diseases such as Parkinson's and Alzheimer's.

*(b) The Reverend Canon Jeremy Davies delivered the Mere's Commemoration Lecture on the topic of 'The readiness is all' on 22 April 2014.

*(c) The Vice-Chancellor attended a meeting of the International Alliance of Research Universities (IARU) presidents in Zurich on 24-25 April.

(d) The Chancellor of the Exchequer visited Cambridge on 25 April 2014 to announce a £7 billion government investment in science.

*(e) The Vice-Chancellor attended the UK-Japan Educational Forum at UCL on 1 May 2014.

(f) The Government approved funds of £165m to move Papworth Hospital onto the Cambridge Biomedical Campus.

*(g) The first of three meetings of Heads of Department took place on 8 May 2014.

*(h) UCU members have voted in favour of accepting the pay offer for 2014-15, which consisted of a 2% uplift on all points of the single salary spine and an additional £30 increase to point 1. The offer was made on the basis that it would settle the 2014-15 pay negotiations and draw a line under the 2013-14 pay dispute. The University has received written confirmation from UCEA that the pay dispute carried over from 2013 is now resolved from its perspective and that the marking boycott due to commence on 6 May will not be implemented and the 'work to contract' sanction has ceased. Unite and UNISON are still consulting their members on the pay offer for 2014/15.

A5 Council, legislative and comparable matters

***(a) Council Work Plan 2013-14**

The updated Work Plan is attached to this agenda.

The Registry or the Head of the Registry's Office will answer any questions.

***(b) Business Committee**

There was no meeting of the Business Committee on 5 May 2014.

(c) September strategic meeting: 22-23 September

The Council, at its meeting on 14 April 2014, received and approved the notes of the spring strategic meeting on 14 March 2014. A brief paper setting out proposed topics for the September strategic meeting is circulated with the papers.

(d) External members of the Council: Nominating Committee

The Graces for the reappointment of Mr Lewisohn and Mr Shakeshaft for a further four years were approved on 2 May 2014. The Nominating Committee has agreed a schedule of long- and short-listing meetings and hopes to interview candidates in July 2014 for the vacancy arising from Dame Mavis McDonald's resignation.

Professor Dame Shirley Pearce chairs the Committee and will report as necessary. The Vice-Chancellor and Professor Kelly are members.

A6 General Board

The minutes of the General Board's meeting on 5 March 2014 are circulated.

The Vice-Chancellor is Chairman of the General Board. Dr Bampos, Dr Good, Mr Jones Dr Padman and the Pro-Vice-Chancellor for Education are members.

PART B: MAIN BUSINESS

B1 University Finance Budget (a) Allocations and Budget Report 2014-15

The final Allocations and Budget Report is circulated for signature and approval for publication. The Senior Pro-Vice-Chancellor will report.

(b) Finance Committee

The meeting scheduled for 30 April 2014 was cancelled. Matters for decision (including the Budget and Allocations Report) were circulated and, assuming no comments or objections are received, will be approved on 8 May 2014. The Senior Pro-Vice-Chancellor will report on any urgent business.

The Vice-Chancellor chairs the Committee. Mr du Quesnay, Professor Hopper, Dr Lingwood and the Senior Pro-Vice-Chancellor are members.

(c) Planning and Resources

The minutes of the meeting of the Planning and Resources Committee held on 23 April 2014 are circulated together with a paper outlining the principles for a single Graduate Fee and including the proposed draft Agreement between the University and the Colleges which the PRC considered and approved. The Council is invited to approve the draft agreement.

The Senior Pro-Vice-Chancellor chairs the Committee. Dr Cowley, Professor Yates, Professor White and Ms Old are members.

B2 Audit Audit Committee

The Audit Committee will have met on 8 May 2014. The minutes will be circulated for the Council's next meeting on 18 June. Any urgent matters will be reported.

Mr Shakeshaft is Chairman of the Committee. Dr Good and Mr Lewisohn are members.

B3 Strategy and focus for fundraising

The Executive Director of Development and Alumni arrangements will give an update report on developments within DAR and on the preparations for the next campaign.

B4 North West Cambridge

A paper produced by the North West Cambridge Working Group, chaired by the Pro-Vice Chancellor (Institutional Affairs), setting out a proposed 'Vision for the Academic Community of North West Cambridge', is circulated for discussion. The Pro-Vice-Chancellor for Institutional Affairs will introduce the paper and provide a general update on progress with the project.

B5 University employment Human Resources Committee

The minutes of the meeting held on 13 March 2014 are circulated. Attention is drawn to the matters listed on the coversheet.

The Pro-Vice-Chancellor for Institutional Affairs chairs the Committee. Dr Good and Professor Karet are members.

PART C: RESERVED BUSINESS

C1 Remuneration Committee

A report is circulated with the papers. The Deputy Chairman, who chairs the Committee, will report.

The Vice-Chancellor, Professor Donald, Professor Kelly and Dr Padman are members.

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2013-4

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2013

23 September 2013
(morning)

Ordinary meeting

Annual Report of the Council – first draft – **done**
Confirm Standing Orders, Code of Practice, Statement of Primary Responsibilities, Statement of Corporate Governance – **done**
Approve outline Council workplan for forthcoming academical year – **done**

23 and 24 September 2013

Strategic meeting

Residential: at the Belfry, Cambourne. Topics to include research and fundraising in the Collegiate University - **held**

21 October 2013

Ordinary meeting

Review conclusions from strategic meeting – **done**
Annual Report of the Council – second draft – **done**
Fundraising in the Collegiate University - update – **done**
Written update report on the North West Cambridge Project – **done**
Formal proposal for the review of the University's governance arrangements – **done**

25 November 2013

Ordinary meeting

Annual Report of the Council – sign off for publication – **done**
Consider and approve Financial Statements for publication – **done**
Audit Committee Annual Report – **done**
Receive consider and publish General Board's Report to the Council – **done**
Response to Board of Scrutiny report – **done**
Review of sport: consider and approve for publication a consultative report – **done**
Honorary Degree nominations for 2014, and preliminary proposals for 2015 (if available; otherwise in December) – **for December meeting**

16 December 2013

Ordinary meeting

Risk Steering Committee Annual Report – **done**
Honorary Degree nominations for 2014, and preliminary proposals for 2015 – **done**

LENT TERM 2014

20 January 2014

Ordinary meeting

Confirm Committee membership (post ACCMEN) – **done**
Confirm dates of Council meetings (as approved by the Business Committee) for the forthcoming academical year – **done**

17 February 2014

Ordinary meeting

Confirm date of the September Strategic Meeting – **done**
Update report on the strategy and focus for fundraising (deferred to May meeting)
Review of governance – draft report – **done**
Draft agenda for March Strategic Meeting – **done**

17 March 2014

Ordinary Meeting (at Madingley Hall)

Preliminary discussion of University budget for 2014-15 – **done**
Report on the Review of Sports – **done**

17 March 2014

Strategic Meeting

Strategic meeting, Madingley Hall to follow the Ordinary meeting. - **held**

EASTER TERM 2014

14 April 2014

Ordinary Meeting

Draft Budget and Allocations Report 2014-15– first consideration – **done**
Strategic meeting – review conclusions – **done**

12 May 2014

Ordinary Meeting

Budget and Allocations Report 2014-15 – conclude consideration, sign and publish– **in agenda**
Update report on the strategy and focus for fundraising – **in agenda**

16 June 2014

Ordinary Meeting

Last meeting of outgoing student members

Preliminary discussion of programme for September strategic meeting
Preliminary draft of Council workplan for the next academical year
Report from Cambridge Assessment
Report from CUP

LONG VACATION 2014

14 July 2014
(long meeting)

First meeting of new student members

Initial review of Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance
Receive Board of Scrutiny Annual Report
Revised workplan for the next academical year

The Deputy Chairman chairs.

The Vice-Chancellor's annual report to the Council
Consideration of the Council's priorities for the forthcoming academical year

22 September 2014
(morning)

Ordinary meeting

The Council's Annual Report 2013-14 – first draft.
Confirm or revise Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

22-23 September 2014

Strategic Meeting: provisional

Sidney Sussex College: topics to be determined.

MICHAELMAS TERM 2014 (FORWARD LOOK)

20 October 2014

Ordinary Meeting

Strategic meeting September 2014 - consider conclusions.

The Council's Annual Report 2013-14 – second draft
Receive draft General Board Report to the Council for 2013-14

Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November).

Honorary Degree nominations 2013 and preliminary proposals for 2014.

24 November 2014

Ordinary Meeting

Consider and approve Financial Statements 2013-4.
Sign Annual Report of the Council 2013-4; receive, consider and publish General Board Report to the Council 2013-14

15 December 2014

Ordinary Meeting

The biennial half election of members of the Council in classes (a), (b) and (c) will have taken place. Induction of new members takes place separately.

ACCMEN's report of appointment of Council members to Council committees and other bodies
Audit Committee Annual Report

Risk Steering Committee Annual Report

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are periodic reports from DAR and the Office of External Affairs and Communications. These are scheduled to fit with other business.

KAA
April 2014

